



# Food & Craft Vendor Application

Ingleside Chamber of Commerce  
52nd Annual Round Up Days & Music Festival  
March 22, 23, & 24, 2024

Event Location: 2867 Ave J (N.O. Simmons Park)  
Event Hours: Friday, March 22 5:00pm - 12:00am  
Saturday, March 23 11:00am - 12:00am  
Sunday, March 24 12:00pm - 6:00pm

Business Name: \_\_\_\_\_  
Business Type: \_\_\_\_\_  
Tax ID/EIN #: \_\_\_\_\_  
Representative: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_  
Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### FOOD VENDOR

- 12x20 Space\* \$200
- 12x20 Space\* (Non-Profit Food Vendor MEMBER) \$125
- Extra Electricity \$50
- Food Truck/Trailer (must be self contained) \$275
- Size: \_\_\_\_\_ ft long X \_\_\_\_\_ ft wide

*\*Space includes 110 volt electricity. Generators must be generally quiet or have a long extension cord.*

**Menu Item(s) to be Sold:** \*Please provide exact description of all items to be sold. If required, attach additional page. Round Up Days committee reserves the right to limit the number of food items to be sold.

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| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**TOTAL FOOD PAYMENT INCLUDED \$** \_\_\_\_\_

### CRAFT VENDOR *Space includes 110 volt electricity*

- 10x10 Space \$200
- Extra Electricity \$50
- Trailer \$250
- Size: \_\_\_\_\_ ft long X \_\_\_\_\_ ft wide

**Item(s) to be Sold:** \*Please provide exact description of all items to be sold. If required, attach additional page. Round Up Days committee reserves the right to limit the number of items to be sold. I

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**TOTAL CRAFT PAYMENT INCLUDED \$** \_\_\_\_\_





**RULES** *Please initial each line*

\_\_\_ All applications will be accepted based upon the rules stated in the rule sheet. Ingleside Roundup Days Festival 2024, acting through its officers and authorized representatives, reserves the right to close any vendor display for failure (as determined at the discretion of such officers and authorized representatives) to comply with applicable Ingleside Roundup Days Festival 2024 rules and regulations. For additional questions please contact the Ingleside Chamber of Commerce at (361) 776-2906.

\_\_\_ **HOURS OF OPERATION** *All vendors must remain open during the following hours. No early breakdown of the booth is permitted.*

|                          |                   |
|--------------------------|-------------------|
| Friday, March 22, 2024   | 4:00pm - 12:00am  |
| Saturday, March 23, 2024 | 10:00am - 12:00am |
| Sunday, March 24, 2024   | 11:00pm - 6:00pm  |

\_\_\_ **REFUNDS** Ingleside Round Up Days is an outdoor event and is subject to conditions of weather or other acts of God. Once your application is accepted, all fees are non-refundable. Ingleside Roundup Days Festival 2024 shall not be liable, if, after your application is accepted, Ingleside Roundup Days Festival 2024 is canceled, postponed or impaired for any reason.

\_\_\_ **DEADLINE** All applications with full payment must be received by **Friday, March 8, 2024**. A \$50 late fee will be applied to all applications received after March 8, 2024.

\_\_\_ **PAYMENT** Spots are reserved once application and payment have been received in full. Checks made payable to: **Ingleside Chamber of Commerce** Application and payment may be mailed to: **P.O. Box 686 Ingleside, TX 78362** OR delivered in person to chamber office at: **2809 Main Street, Ingleside, TX 78362** Monday - Friday 9:00am - 5:00pm. For Credit Card payments call **(361) 776-2906** OR pay online at [www.inglesidetxchamber.com](http://www.inglesidetxchamber.com)

\_\_\_ **EXCLUSIVITY** There will be zero rights to exclusivity for any exhibitor at this event.

\_\_\_ **SALES TAX** All vendors must have an active sales tax permit to participate in the event. Sales Tax permit must be displayed conspicuously for Texas Comptroller visitation.

\_\_\_ **HEALTH PERMIT** All food vendors must have an active (temporary or annual) San Patricio County Health permit to participate in the event. Permit must be displayed conspicuously for health department visitation.

\_\_\_ **OBJECTIONABLE ITEMS** Ingleside Round Up Days is proud to be a family oriented event. The Round Up Days Committee Officials reserve the authority to request any vendor to remove any objectionable items or materials.

\_\_\_ **PROHIBITED ITEMS** The Ingleside Police department prohibits the sale of the following items: fireworks; sparklers and pops, guns, illegal knives, weapons or assault items, whether genuine, replicas or likenesses, and drug paraphernalia. Adherence to this policy is mandatory and any booth selling these items will be closed. The Ingleside Chamber reserves the right to ask any vendor to remove items that are deemed inappropriate.

\_\_\_ **SECURITY** Roving security will be present during Roundup Days Festival 2024. However, the Ingleside Chamber will not be responsible for lost, stolen, or damaged property. We encourage vendors to secure all items each night at the closing of the festival before leaving your rented area.

\_\_\_ **ASSIGNED SPOTS** Spots will be assigned accordingly by The Ingleside Chamber of Commerce. Spots will be given with the vendor packet. SPOT REQUESTS WILL NOT BE ALLOWED.



\_\_\_ **CHECK IN** All vendor booths must be set-up and ready to vend by **5:00pm on Friday, March 22, 2024**. You will be able to drive your vehicle onto the grounds. Weather & traffic permitting you will be able to pull to the front of your booth, unload your ware, and immediately after unloading you must move your vehicle to the vendor parking area. You will then return on foot to continue set up. If you are unable to check-in before 3:00pm you will need to walk in all of your wares/items onto the grounds after that time. **ABSOLUTELY NO VEHICLES WILL BE PERMITTED ON GROUNDS AFTER 3:00PM, NO EXCEPTIONS.**

\_\_\_ **TEAR DOWN** Teardown is 6:00pm Sunday evening. It's recommended to pack your items prior to bringing your vehicle onto the grounds. No vehicles will be allowed on the grounds until grounds are cleared of people, (this may take up to 30 minutes, so we ask for your patience). Once grounds are cleared and safe to enter you will be allowed to drive your vehicle onto the grounds.

\_\_\_ **VENDOR PACKET** At check-in, you will receive a Vendor Packet containing 4 vendors passes, 2 vendor parking passes, and Event information. Vendor passes are to be worn to enter and exit the grounds. If you need more than 4 passes you can purchase at a discounted rate. All parking passes **MUST** be clearly displayed on vehicle.

\_\_\_ **CUSTODIAL** Vendors must dispose of all trash during and after the event, including: boxes, displays and trash. Vendors are expected to leave their areas clean and free of debris after this event. Failure to comply will result in a fine made payable to the Ingleside Chamber of Commerce. This will be strictly enforced. Please bring your own custodial needs as trash cans and trash bags will not be provided.

\_\_\_ **COMPLAINTS** Please report all complaints concerning any nature during the event to the Ingleside Chamber of Commerce officials and staff. Please, do not take the matter into your own hands. Anyone found not abiding by the rules will be asked to leave the grounds and will not be invited back the following year. Anyone who is asked to leave the grounds will not be allowed to remove their ware until the grounds are closed for the night. There are no exceptions to this rule.

I, \_\_\_\_\_, fully understand that my participation in the 52nd Annual Round Up Days event put on by Ingleside Chamber of Commerce, occurring on March 22 - 24, 2024, release the Ingleside Chamber of Commerce, its officers, directors, employees and agents, the Ingleside Roundup Days Planning Committee, and the City of Ingleside from any liability arising from the undersigned's use of the facilities of the Ingleside Roundup Days and the City of Ingleside. The undersigned agrees to indemnify and defend the Ingleside Chamber of Commerce, its officers, directors, employees and agents, the Ingleside Roundup Days planning committee, and the City of Ingleside for any damages, claim for damages or other litigation resulting from the undersigned's participation in the Ingleside Roundup Days in Ingleside in March 2024. The undersigned agrees to provide its own insurance, and agrees that the Ingleside Chamber of Commerce, its officers, directors, employees and agents, the Ingleside Roundup Days planning committee, and the City of Ingleside will not provide any insurance for the undersigned for any purpose. The undersigned further certifies that he/she has authority to sign for the for the organization represented. I have hereby read and understand all documents pertaining to this event and agree to abide by them as stated.





\_\_\_\_ IF YOU UNDERSTAND AND HAVE READ ALL THE RULES & REGULATIONS PLEASE SIGN BELOW AND RETURN TO THE CHAMBER WITH YOUR APPLICATION. THANK YOU AND WE LOOK FORWARD TO YOUR PARTICIPATION IN INGLESIDE ROUND UP 2024!

Vendor Name (Print) \_\_\_\_\_ Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

CK# \_\_\_\_\_ MO \_\_\_\_\_ CASH \_\_\_\_\_ C/C \_\_\_\_\_

Date Received \_\_\_\_\_ Received By \_\_\_\_\_